

# South Local Area Committee

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Thursday 7 March 2024 at 6.00 pm

Meadowhead School, Dyche Lane,  
Sheffield S8 8BR

The Press and Public are Welcome to Attend



Local Area  
Committees

**Membership** Engage · Empower · Enable

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Councillor Simon Clement-Jones (Chair)  
Councillor Richard Shaw (Deputy Chair)  
Councillor Ian Auckland  
Councillor Steve Ayris  
Councillor Nighat Basharat  
Councillor Alexi Dimond  
Councillor Marieanne Elliot  
Councillor Mohammed Mahroof  
Councillor Maroof Raouf  
Councillor Sophie Thornton  
Councillor Paul Turpin  
Councillor Ibbi Ullah

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## PUBLIC ACCESS TO THE MEETING

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Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk) for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Please do not attend the meeting if you have COVID-19 symptoms.

If you require any further information please contact Democratic Services by emailing [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk).

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**SOUTH LOCAL AREA COMMITTEE AGENDA  
7 MARCH 2024**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**  
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting
- 5. A61 Chesterfield Road Scheme- update and Q&A**  
Update from Mark Gibbons, Senior Transport Planner, Sheffield City Council
- 6. Sheffield Football Club - Proposed New Development at Meadowhead**  
Update from Jim Lomas, Regional Director, DLP Planning Ltd
- 7. Minutes of Previous Meeting** (Pages 9 - 14)  
To approve the minutes of the meeting of the Committee held on 28 November, 2023
- 8. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 9. South Local Area Committee Budget 2023-24 Report** (Pages 15 - 34)  
Report of Diane Owens, South Local Area Committee Manager

**NOTE: The next meeting of South Local Area Committee will be held on a date and time to be agreed**

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing [david.hollis@sheffield.gov.uk](mailto:david.hollis@sheffield.gov.uk).

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South Local Area Committee

Meeting held 28 November 2023

**PRESENT:** Councillors Simon Clement-Jones (Chair), Richard Shaw (Deputy Chair), Ian Auckland, Steve Ayriss, Nighat Basharat, Marieanne Elliot, Mohammed Mahroof, Paul Turpin and Ibbi Ullah

**1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence had been received from Councillors Alexi Dimond, Maroof Raouf and Sophie Thornton.

**2. EXCLUSION OF THE PRESS AND PUBLIC**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

**3. DECLARATIONS OF INTEREST**

3.1 There were no declarations of interest.

**4. GREENSPACE, BIODIVERSITY AND FOOD GROWING**

4.1 The panel discussion was introduced by Councillor Marianne Elliot who advised that the topic under discussion would be food, and sustainable food systems. She introduced the panel who were Gareth Roberts and Fran Halsall of Regather, Jock Stevenson of Gleadless Valley Food Bank and James Musgrave of Sheffield City Council Allotments Service.

4.2 Jock Stevenson stated that demand at Gleadless Valley Food Bank had risen recently, and food donations could not keep up with demand so food had to be purchased.

The Food Bank which was in an area of high deprivation, had a variety of customers, some of whom experienced difficulties with their mental health. Mr Stevenson advised that contrary to popular myth the customers were not people who were earning good wages, they were those struggling to make ends meet and were often people awaiting benefits. He hoped that there would be a time eventually when the Food Bank was no longer needed.

There were 35 volunteers who helped to run the Food Bank, most of whom had previously been customers.

4.3 A presentation entitled "Building a Sustainable Food Future in South Sheffield, Gleadless Valley and Moss Valley", subsequently published on the Council's

website, was delivered by Gareth Roberts and Fran Halsall of Regather.

The presentation set out the cooperative and sustainable systems used by the company which produced, sold and delivered organic food in Sheffield.

- 4.4 A presentation, entitled “The Allotments Service” subsequently published on the Council’s website was delivered by James Musgrave of Sheffield City Council Allotments Service. This outlined the role of the Service and gave details of the supply and waiting list of allotments in Sheffield.
- 4.5 A question and answer session with panellists followed, where the following additional information was provided;

James Musgrave advised that:

- The Allotments Service was working with colleagues in the Parks and Countryside Team to find new sites and was undertaking community consultation for areas including Totley Brook and Graves Park.
- The Urban Nature Parks scheme could potentially be re-started to look for further sites within parks.
- There were allotment plots which were currently unlettable, but which could be bought back into use.
- Climate Change mitigation schemes for Planning developments could include allotments.

Gareth Roberts advised that:

- Regather were looking at the disused Newfield Playground for food production. The intention was for the school to grow fruit trees. This would help to address the national horticultural skills crisis. The glass houses, which had been state of the art at the time they were built, would be brought back into use.
- Making organic food produced in Sheffield affordable and accessible for all rather than a privileged few was a question which did not have a single answer but was what Regather was aiming to achieve. A significant barrier to this was the current system for changing uses of land. Local food production at scale was the aim. Questions needed to be asked about the role of supermarkets and how to compete with them. It was important to build local economic stability and it was household income that was the most important factor in this.
- It was also important to consider the market and how it currently operates e.g. how to address and coordinate supermarket food waste. A centralised food distribution system might not be what people really wanted.
- The purpose of growing organic rather than conventionally farmed food was to support nature.
- The Council’s waste collection contract with Veolia currently prevented food waste collection. This offered an opportunity to establish infrastructure in the city to process food waste locally and repurpose it for horticulture and agriculture thus creating local jobs, rather than contracting the process out to a multi-national.

Jock Stevenson advised that:

- Food Bank customers did not have the resources to participate in Regather services or Allotments. He believed that making land available in the local area and enabling people to informally tend it themselves was an alternative. This would teach people how to provide for themselves.
- In his view the City Council could do more to provide land for food production and there was currently too much red tape.

Points raised by members of the public in attendance included that:

- It was problems in the economic system that brought people to food banks, not problems in the food production system. Many people did not have access to cooking facilities- e.g. they might only have a kettle, so growing more food locally would not necessarily stop people going to food banks.
- Not everybody was able to cook with raw ingredients or able to cope with the work and planning involved. Additionally, they may not be able to afford the necessary gas/electric.
- Many refugees and immigrants were struggling in addition to local people.
- Allotment holders could produce food for people in need, but this would require coordination and then feedback as to of how the produce had been used. A representative from Food Works offered to assist with this.
- Could temporary use of land which was waiting to be developed, for food production, be addressed in the council's Local Plan?

Councillor Mohammed Mahroof stated that huge swathes of land were owned by the City Council and the priority order of how it was used needed to be addressed. He would talk to the Council's Property Department about potentially available sites. He added that under legislation, if a group of people declare that they want allotments the Local Authority has a duty to address this.

4.6 Councillor Marianne Elliot thanked the panellists.

## **5. MINUTES OF PREVIOUS MEETING**

5.1 The minutes of the previous meeting of the 12<sup>th</sup> October 2023 were agreed as a correct record.

5.2 It was also noted that the version of the minutes that had been published had omitted the section confirming that the minutes of the meeting of the 4<sup>th</sup> July 2023 had been approved, so this had been amended.

## **6. PUBLIC QUESTIONS AND PETITIONS**

6.1 The Committee received the following questions from members of the public who had submitted questions prior to the meeting:

(a) David Bower

*"I would like to ask a written question for the LAC South Councillors.*

*Will the council consider extending the period of the Green Bin collection since many trees have still not shed their leaves?*

*I understand Rotherham cover the full year however like with the Glyphosate trial perhaps you could trial this possibly with the option to pay more for the extended period if necessary."*

The Chair, Simon Clement Jones, advised that this would be raised with the relevant Council committee and a written answer provided.

(b) Andrew Benson

1. *"Sheffield FC is moving to Meadowhead in 25-26. The roundabout there is not fit for purpose now. It desperately needs traffic lights and will certainly need them from when Sheffield FC arrives. Have you any plans?"*

Members advised that the plans only came out recently regarding Sheffield FC and this was one of the issues which would need to be considered alongside others such as traffic, parking and road safety. There were no current plans for a roundabout.

The A61 project was looking at bus times between Meadowhead and Heeley Bottom and there would be a public consultation soon. This and the plans for SFC would be discussed at the next meeting of the Local Area Committee. There would also be opportunities to comment when the planning application was submitted, which would be in January or February 2024. It was anticipated that the Football Club would hold public consultation meetings.

2. *"I live on Folds Lane and many cars use it as a rat run. Are there any plans for traffic calming or a 20 mph zone in that area."*

Members advised that there were no plans for traffic calming on Folds Lane at present. The Council had a list of planned 20 mph zones that it was working through this year, and a list for next year had not been published. It was confirmed that the Committee would contact the Council Highways department to see if there was a draft list for the next municipal year.

(c) Jonathan Leigh

*“Can you tell me what the process is to request a pedestrian crossing on the A61 near the entrance to Graves Park please? This is a really difficult road for the elderly etc to cross.”*

Members advised that a written answer would be provided, and that the public could also make comments on this via the A61 project consultation.

(d) Lindy from Greater Greenhill

Asked any representatives from local environmental groups present to speak to her after the meeting as they were keen to coordinate with other groups.

## **7. SOUTH AREA LOCAL COMMITTEE BUDGET 2023-24 REPORT.**

- 7.1 The report which outlined agreed expenditure with regards to the £750 underspend carried forward from 2022-23, provided an update on further expenditure (under the LAC's delegated powers) and outlined additional proposals for the expenditure in line with priorities in the LAC Community Plan was presented by Diane Owens.
- 7.2 £10,000 was proposed to support the “Revitalising Jordanthorpe” project, which would be led by led by Meadowhead Christian Fellowship linked to a bid to the Economic Recovery Fund Round 2. In September 2023 the group were made aware that their bid for £190,000 of funding was not successful. The £10,000 would enable some elements of the project to still be delivered, this could include public realm improvements, such as benching, hanging baskets and street art. The full details of the project would be worked up in agreement with the group.
- 7.3 **RESOLVED:** That the South Local Area Committee:
- Notes the further expenditure under the £5,000 delegated authority limit;
  - Notes the allocation of the £750 remaining underspend from 2022-23 and
  - Agrees the further proposed project expenditure over £5,001 this being the £10,000 to support the “Revitalising Jordanthorpe” project.

## **8. DATE OF NEXT MEETING.**

- 8.1 The next meeting of the Committee will be on the 7<sup>th</sup> March 2023 in the Beauchief and Greenhill Ward.

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**Author/Lead Officer of Report:** Diane Owens,  
South LAC Community Services Manager

**Report of:** Community Services Manager  
**Report to:** South Local Area Committee  
**Date of Decision:** Thursday 7<sup>th</sup> March 2024  
**Subject:** South LAC Budget 2023-24

Has appropriate consultation been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? 2368 (Appendix A)				
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>“The (<b>report/appendix</b>) is not for publication because it contains exempt information under Paragraph (<b>insert relevant paragraph number</b>) of Schedule 12A of the Local Government Act 1972 (as amended).”</i>				

**Purpose of Report:**  
 Each Local Area Committee has a budget for 2023-24 to address local priorities as outlined in its Community Plan, this report:

- Provides an update on expenditure since the last meeting (28<sup>th</sup> November 2023) in line with delegated powers (expenditure up to £5,000); and
- Puts forward proposals for expenditure over £5,000, in line with priorities in the South LAC Community Plan.

**Recommendations:**  
 That the South Local Area Committee:

- Notes the further expenditure up to the £5,000 delegated authority limit.
- Agrees the further project expenditure over £5,000, as detailed in the report:
  - (a) £6,300 for work with the Lowedges community.
  - (b) £10,000 is proposed to support Heeley City Farm with their plan to revitalise and re-build its dementia garden;
  - (c) £6,700 is proposed to support the revitalisation of Highfield Play area.

- Agrees the reallocation of £14,000 underspend from the 2022-23 budget to £3500 per ward to support local street art projects as outlined in the report.

### Background Papers:

- EIA 2368 South LAC Community Plan – Appendix A

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: Adrian Hart
	Legal: Andrea Simpson
	Equalities: Ed Sexton
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	<b>Head of Service who approved submission:</b> Carl Mullooly
3	<b>LAC Chair consulted:</b> Cllr Simon Clement-Jones
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the Head of Service indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	<b>Lead Officer Name:</b> Diane Owens
	<b>Job Title:</b> South LAC Community Services Manager
<b>Date:</b> 26/2/24	

## 1. PROPOSAL

### 1.1 Background

1.1.1 Local Area Committees (LACs) were established by Full Council in May 2021. Their Terms of Reference are set out in Part 3 of the Council's Constitution and include:

- To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review; and
- To make decisions relating to funding as delegated from time to time by the Council to fit with the priorities set out in the Community Plan and following engagement with the community.



An updated Community Plan for 2023/24 was agreed at the South LAC meeting on 12<sup>th</sup> October 2023. This includes specific actions in terms of providing support for local businesses and shopping districts and supporting communities in terms of the cost of living. The revised Community Plan will form the basis of ongoing LAC funding decisions.

1.1.2 To enable decisions to be taken quickly and to respond to emerging issues, in September 2021 the LAC granted delegated authority to the Community Services Manager to make decisions on expenditure from any budgets allocated to the Local Area Committee provided that:

- The decision is taken in consultation with the LAC Chair
- Spending is in line with any specific purposes of the allocated budget
- The decision may not approve expenditure of more than £5,000 per item
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next LAC meeting.

Spending decisions made under this delegation have been reported to the LAC at each meeting.

## **1.2 2023/24 budget allocation**

1.2.1 Each LAC has a budget allocation of £100,000 for 2023-24. At the October 2023 meeting the South LAC agreed to treat the overall LAC budget of £100,000 as four ward budgets of £25,000, to be spent in line with South LAC Community Plan priorities.

The South LAC also carried forward £31,930 from its 2022-23 budget. Proposals for spending this money were agreed by the LAC at its meetings in July, October and November 2023 and a further proposal is outlined in this report. This relates to reallocating £14,000 for street art projects, as the proposed mobile CCTV camera project is no longer viable. If approved, this reallocation of £14,000, would mean the underspend is fully accounted for.

A total sum of £400,000 for Cost of Living related work was also allocated to LACs by Indices of Multiple Deprivation (IMD) so that the South LAC's share is £59,610. The LAC agreed proposals for the allocation of this budget in October 2023.

1.2.2 In terms of spend since the last public meeting on 28<sup>th</sup> November 2023 several decisions have been made under the LAC's delegated authority, these are outlined in the report. Further proposed expenditure over £5,000 is also outlined in this report for approval by the LAC.

1.2.3 Expenditure up to £5,000 since the last meeting on 28<sup>th</sup> November 2023

Under the South LAC Community Plan priority "Communities" and the linked outcomes below.

Outcome: Increase in community events and activities

Nether Edge & Sharrow Ward

- Around 15 voluntary and community sector organisations have received small grants of £300-£500 to support a wide range of community activities and events, total allocation £6,985

Under the South LAC Community Plan priority “Environment & Green Spaces” and the linked outcomes below.

Outcome: Cleaner / more attractive environment & Reduced levels of litter across the LAC area

Nether Edge & Sharrow Ward

- New benches will be installed in both Chelsea Park and Highfield Park, total allocation £2,400

Under the theme “Crime & Community Safety”

Outcomes: Reduced levels of crime / ASB & Increased feelings of safety

Nether Edge & Sharrow Ward

- CCTV cameras for The Stables, Mount Pleasant which is occupied by Shipshape Health & Wellbeing, to help deter anti-social and criminal activity, total allocation £2,000

Outcome: Reduce levels of speeding & Safer roads

Nether Edge & Sharrow Ward

- Speed surveys have been undertaken at Ashland Road and Nether Edge Road, total allocation £300

1.2.4 Proposed expenditure, over £5,000

Under the South LAC Community Plan priority “Communities” and the linked outcomes below.

Outcome: Increase in community engagement and capacity

Beauchief & Greenhill Ward

- £6,300 is proposed to work with the Lowedges community to co-design and deliver a project that will help understand local capacity in the voluntary, community and faith sector and support with future planning.

Outcome: Increase in community events and activities

Gleadless Valley Ward

- £10,000 is proposed to support Heeley City Farm with their plan to revitalise and re-build its dementia garden. The garden will provide a tranquil and inclusive place for those experiencing dementia and their families and friends to come and visit. The

space will also be used for small community events and activities.

#### Nether Edge & Sharrow Ward

- £6,700 is proposed to support the revitalisation of Highfield Play area in Sharrow with new play and gym equipment. The funding will support ongoing efforts to regenerate the park, led by Sharrow Community Forum.

These items of expenditure do not fall within the authority delegated to the Community Services Manager and require approval from the LAC.

#### 1.2.5 2022-23 Budget - Underspend

##### Outcome: Reduced levels of graffiti

#### All 4 Wards

- £3,500 has been allocated to each ward to support new or ongoing street art projects aimed at addressing graffiti hot spots. This funding was originally allocated to fund a mobile CCTV project but as plans developed it was felt the project would not be viable and so it is proposed to reallocate the funds, total allocation £14,000

1.2.6 The financial spend outlined, along with the proposed expenditure, means a remaining balance of around £6,600 for Nether Edge & Sharrow Ward from the 2023-24 budget. The remaining three wards have fully spent their allocations.

## 2. **HOW DOES THIS DECISION CONTRIBUTE?**

2.1 Local Area Committees directly support Communities and Neighbourhoods and Our Council commitments in the 'Our Sheffield: One Year Plan' and contribute to the priorities in 'Together we Get Things Done, the emerging Sheffield City Council Plan 2024 - 2028, but to be effective they need to have the capability to respond quickly to emerging local issues.

## 3. **HAS THERE BEEN ANY CONSULTATION?**

3.1 The Community Plan has been developed through community consultation that has comprised of an online survey through the Council's Citizenspace platform; a paper-based survey for those less digitally enabled and to target underrepresented groups and engagement activities with representative organisations and in-person meetings.

Partner organisations and Council departments that have been identified as offering potential solutions to some of the issues identified have also been consulted, to establish whether suggestions can be realistically implemented.

Members of the South LAC have further reviewed the Community Plan,

including reflecting on the diverse range of community feedback that members received during the election period and from speaking to voluntary, community and faith sector organisations as appropriate.

This has resulted in two key changes to the plan for 2023-24. The “Employment & Skills” theme has been amended to include business “Employment, Skills & Business” and an additional action has been included which relates to supporting local businesses and shopping districts.

Under the “Communities” theme an action has been added which links to supporting communities in terms of the financial challenges people are experiencing due to the cost of living, with a specific focus on the upcoming winter months.

## **4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION**

### **4.1 Equality of Opportunity Implications**

#### **4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010.**

This is the duty to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

#### **4.1.2 The overall impact of the proposals and decisions outlined in this report is likely to be positive and not negatively disproportionate from an equality, diversity and inclusion perspective.**

However, in order to ensure this approach takes into account people who share protected characteristics under the Public Sector Duties priority projects from the Local Area Committee Community Plan is supported by and EIA and appropriate equality monitoring of budget.

#### **4.1.3 An Equality Impact Assessment (EIA 2368) has been created and remains a live document. The EIA focusses on the current agreed and proposed projects that could be supported through the 2023-24 South LAC budget. The South LAC will not lead on delivery of most of these projects, its role is usually as a funder, facilitator, or partner. The EIA**

reflects this position.

The EIA has identified a potential disproportionate and positive impact on the following groups: age, both younger and older people and disabled people. This is due to projects focussing on providing extra seating in parks, supporting the development of a local dementia garden and providing further play equipment local young people in a local play area. The EIA has also identified positive impacts in terms of health and cohesion.

The EIA has identified several actions for the South LAC Team to follow up with lead organisations. These mainly relate to communications, engagement and accessibility and inclusion.

The EIA will remain a live document, and so as new projects are identified or agreed the EIA will continue to be reviewed and updated.

#### 4.2 Financial and Commercial Implications

- 4.2.1 This report concerns expenditure of the LAC's allocated budgets. £100,000 has been allocated for 2023-24 (based on £25,000 per ward) and £31,930 which was carried forward from 2022-23. These budgets must not be exceeded.

Procurement of supplies and/or services and the awarding of grant aid will be carried out in line with the Council's Contracts Standing Orders and Financial Regulations.

#### 4.3 Legal Implications

- 4.3.1 The LAC must operate in accordance with its Terms of Reference, approved as part of the Council's updated Constitution, (namely pursuant to Part 3 para 3.3,) reflecting the committee system of governance, by Full Council at its Annual Meeting on 18<sup>th</sup> May 2022. In accordance with the provisions of section 101 of the Local Government Act 1972 the Constitution provides that a Committee may delegate to a Council Officer.

### 5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The LAC could choose not to allocate budgets at this stage and through its delegated authority, but this would delay local projects and facilities for local communities.

### 6. **REASONS FOR RECOMMENDATIONS**

- 6.1 The South LAC is asked to note the use of funding under its delegated powers and agree the further expenditure outlined in the report, which will help to address local priorities within the South LAC Community Plan.

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## PART A - Initial Impact Assessment

**Proposal Name:** South LAC Community plan 2023- 24

**EIA ID:** 2368

**EIA Author:** Adeola Banjoko

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**Proposal Outline:** The South LAC Community Plan reflects conversations between public sector partners, VCF organisations, TARA representatives, local Councillors and local residents. This helps ensure that any budgets allocated to the South LAC to deliver the plan, will be supporting local priorities. The South LAC Community Plan has been revised for 2023-24 with new priorities added in terms of supporting people with the cost of living and supporting local businesses and shopping districts to increase footfall and vibrancy. This EIA focusses on the current agreed and proposed projects that will be supported through the 2023-24 South LAC budget. It is a live document which will be updated as new projects are agreed. The South LAC does not lead on delivery of the majority of the projects, its role is as a funder, facilitator, and partner, the EIA reflects this.

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**Proposal Type:** Non-Budget

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**Year Of Proposal:** 23/24

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**Lead Director for proposal:** Lorraine Wood

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**Service Area:** Local Area Committes, Community Services

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**EIA Start Date:** 28/09/2023

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**Lead Equality Objective:** Understanding Communities

## Decision Type

### Committees:

Local Area Committees

- South

## Portfolio

### Primary Portfolio:

Neighbourhood Services

### EIA is cross portfolio:

No

### EIA is joint with another organisation:

No

## Overview of Impact

### Overview Summery:

Local Area Committee's aim to engage, empower and enable our diverse communities. The South LAC works closely with the VCF sector to further facilitate their invaluable community projects, raise and listen to community issues, work collectively to problem solve and help to create an even better local neighbourhood. Our approach to deliver and engage our diverse communities across the themes in our plan, requires our team to be flexible and open, working closely with community based groups, who have strong relationships with and knowledge of local communities. We have EDI at the core of what we do and work to consider the equality implications of our decisions to mitigate any potential negative impacts. A number of projects agreed through the 2023-24 South LAC budget, have a strong emphasis on the cost of living and supporting communities and individuals. Linked to this the South LAC has received £59,610 in funding to allocate, which was allocated by the IMD and Vulnerable Household Score to support COL work. In terms of impact on different groups, due to the nature of the potential projects being supported at this stage



we expect there could be a disproportionate positive impact in terms of disabled people, single parents, carers, older people, younger people and communities of colour and the trans community, this will be explored in more detail in the EIA. The EIA will remain a live document, and so as new projects are agreed the EIA will be updated.

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**Impacted characteristics:**

- Age
- Disability
- Cohesion
- Poverty & Financial Inclusion
- Race
- Religion/Belief
- Sex
- Health
- Sexual Orientation
- Voluntary/Community & Faith Sectors

**Impacted local area(s):**

South

## Consultation and other engagement

## Cumulative Impact

**Does the proposal have a cumulative impact:**

Yes

We have facilitated a number of community workshops around the cost of living to support meaningful engagement with our diverse communities. We conducted a survey on citizen space to inform the plan and supported local VCF groups to carry out the same survey with groups less likely to have their voices heard. We plan to continue working closely with the VCF sector to ensure local voices are reflected in how we deliver against the Community Plan and carry out further engagement activities as required.

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**Impact areas:**

Geographical Area, Across a Community of Identity/Interest

## Initial Sign-Off

Full impact assessment required: Yes

Review Date: 28/09/2023

## PART B - Full Impact Assessment

### Health

Staff Impacted: No

Customers Impacted: Yes

**Description of Impact:** The Cost of living Support - The COL funding would improve the emotional and mental health of the South LAC communities by providing dedicated specialist advice and guidance either on the phone or in community based settings. The funding could also provide more capacity to the food banks across the South LAC, enabling them to purchase food or supplies as needed, which could include additional fresh produce. The small grants awarded to community groups will also support warm spaces to be available over the winter months. In order to continue to have a positive impact on this group we will seek to explore any barriers that may prevent disabled people from accessing this support This is Woodseats - The project will improve emotional, physical and overall wellness by uplifting the Woodseats highstreet, including providing benches for people to rest whilst visiting the area / shopping. Play equipment in Highfield Park – providing additional equipment that enables children to socialise with other children, play outdoors in nature, encourages physical activities, which overall will improve health and wellbeing. £10k Small Grants Pot (NE&S) – positive impact for groups and organisations that deliver health focused activities and providing opportunities for people just to come together as this is likely to improve people's mental health. Dementia

Garden, Heeley City Farm - helping people living with dementia to socialise and connect with others, taking part in physical activity and stimulate the senses and memories, all of which greatly improves their health and well-being.

Name of Lead Health Officer:

Comprehensive Assessment  
Being Completed:

No

Public Health Lead signed off health  
impact(s):

## Age

Staff Impacted:

No

Customers Impacted:

Yes

Description of Impact:

COL- the Cost of living support will benefit people of all ages. The workers providing advice or support will have experience of working with communities from all age groups. We will also ensure that age friendly principles are encouraged for the COL worker to reflect upon. Additionally, we will promote the available support with Age UK, diverse community organisations, schools and colleges in the locality. The food banks across the South LAC will stock a range of foods that are suitable for both the older and younger generation. We will continue to engage with the food banks to ensure they are also thinking about inclusivity and reducing barriers to access. This is Woodseats - we will encourage the project group to consider and engage with youth focused initiatives and the aging population by encouraging them to speak with Age UK, reflect upon age friendly principles, community youth teams and community organisations in the locality. Through recent community and business engagement led by the project, people of all ages are in favour of additional seating along the woodseats highstreet. Although overall we would expect the benches to have a greater benefit for older people as it will provide somewhere to rest if needed. Extra bench in Highfield and Chelsea parks – this will create a positive impact for older people and young/younger people as the as

the benches will provide an additional place to sit and rest if needed. This type of bench has a supportive back frame, this increases its accessibility and inclusivity for a wider range of people to benefit from. As the additional benches will be in local parks, this will further enable people to socialise whilst observing nature which is positive for health and wellness. Play equipment in Highfield Park – positive impact in terms of young people as extra equipment will be available for them to play, learn and develop. Dementia Garden, Heeley City Farm – with an ageing population the number of people living with dementia in the UK is estimated to double in the next 30 years. This project will provide a safe space and support a service so that people with dementia stay as active as they can - physically, mentally and socially. Street Art (£14k budget to support ongoing projects) – project will engage young residents throughout the delivery of the scheme and will provide a space for them to improve their local area and influence the designs whilst learning new skills.

## Cohesion

**Staff Impacted:**

No

**Customers Impacted:**

Yes

**Description of Impact:**

This is woodseats - improving the local shopping centre at woodseats will attract more people across sheffield and South Yorkshire to visit. In addition, a wider range of diverse businesses may further expand to the Woodseats area, creating a more attractive and vibrant area to live. This will positively improve community cohesion and relationships amongst the community. £10k Small Grants Pot (NE&S) – positive impact for local groups and organisations to apply for funding which will enable and support social cohesion activities for local people. Lowedges capacity building project – enabling and strengthening community leaders to work together and identify a more strategic vision for the neighbourhoods that they serve. Street Art (£14k budget to support ongoing projects) - beneficial project that will bring together different parts of the community and will add colour and vibrancy to neighbourhoods, making it a more attractive and enjoyable place to live and work.

**Staff Impacted:** No

**Customers Impacted:** Yes

**Description of Impact:** Cost of Living support- any advice and benefits support whether in person or telephone based would need to consider the needs of disabled people and accessibility. This could include accessible building and locations, software adaptations and access to specialist support e.g. BSL. It is important that every person accessing help has an approach that works well for them to gain the best support. We will encourage any lead organisations to ensure their services are fully accessible. Equality monitoring data will also be requested from any lead organisations to review how they can amend our approach to further reach those who may experience additional barriers regarding access. Due to the higher levels of poverty experienced by disabled people we would expect the cost of living related projects to have a disproportionate impact on the group. This is woodseats - the project group will be advised to consult with the Access Liason group, Disability Sheffield and SCC's Equality partnerships where necessary, to ensure their plans for small scale public realm improvements are accessible for disabled people. Additionally, we will ensure that when the project group decide on the design of a benches, we will keep in mind the age friendly principles, seek advice from professionals and consult those with lived experience. Extra bench in Highfield and Chelsea parks – positive impact in terms of disabled people, as the benches will provide an additional place to sit and rest if needed. The benches will also enable people to chat and socialise. We have ensured that the type of bench selected has a supportive back frame. This will increase accessibility and inclusivity as a wider range of people will be able to benefit from using the bench. As the additional benches will be in local parks, this will further enable people to socialise, whilst observing nature which positively supports health and wellness. Dementia Garden, Heeley City Farm – positive impact for people with dementia who face psychological and emotional barriers to being able to do more in their community, alongside physical issues.

**Staff Impacted:** No

**Customers Impacted:** Yes

**Description of Impact:** COL - the proposals could improve the support available for individuals and families who are struggling, by ensuring additional accessible support is available for them. The proposal could see additional advice and financial and benefits support available either in person or on the phone. Play equipment in Highfield Park – enhances the play opportunities for children whilst providing a free play facilities for families. £10k Small Grants Pot (NE&S) – provides additional opportunity for local groups and organisations to access funding for supporting individuals and families around the cost of living crisis.

## Race

**Staff Impacted:** No

**Customers Impacted:** Yes

**Description of Impact:** Cost of living Support - the South LAC is a diverse area, 26% of the population are non white british. Any support or advice services will need to consider issues of inclusivity including language barriers and how they will support people who may not be fully fluent in English or have it as a first language, this could include the use of interpretation and translation services e.g. Language Line. In neighbourhoods with more diverse communities due to the higher levels of poverty experienced, there may be a disproportionate impact on communities of colour. In addition, we will ask for data regarding who is accessing support to ensure we are meeting the needs and reaching the most vulnerable. We will encourage the Food banks to continue to think about inclusivity and the diverse cultures in the South LAC when they are planning their service. This is woodseats - The project group will be advised to ensure diverse voices are heard as part of their project planning and delivery. Advice to support the group can be provided if needed. Play equipment in Highfield Park – the park is in a very diverse neighbourhood, so the additional equipment will provide extra play facilities for young people from a range of culturally diverse backgrounds.

## Religion / Belief

Staff Impacted: No

Customers Impacted: Yes

Description of Impact: COL - any advice or support services will be encouraged to use places of faith as a means to engage with communities. Advice and support will also need to take into consideration any faith cultural implications which can effect things like loans. It will be for any lead organisations to provide this specialist support and guidance.

## Sexual Orientation

Staff Impacted: No

Customers Impacted: Yes

Description of Impact: COL - any advice or support service needs to be accessible to anyone regardless of their sexual orientation. We will encourage any lead organisation to ensure their services are accessible and will actively promote services with the LGBTQ+ communities, including through SAYiT and LBGT Sheffield. This is Woodseats - we will influence the project group to think and carry out a light touch EIA will sugesst they speak so SAYiT and LGBT sheffield if appropriate for further consultation or advice in relation to their project plans.

## Voluntary / Community & Faith Sectors

Staff Impacted: Yes

Customers Impacted: Yes

Description of Impact: Our VCF partners have been engaged in the design, decision making and delivery stage of the COL and "This is woodseats" project and in a number of cases

will be acting as the lead organisation. This is Woodseats project team is led by a VCF organisation and businesses working in collaboration. £10k Small Grants Pot (NE&S) – provides additional opportunity for local groups and organisations to access funding and enhance their activities. Lowedges capacity building project – provides an opportunity to build and strengthen assets based in and around a community whilst providing a shared space for key community leaders. The South LAC will continue to work with a strength asset based community approach, by engaging, maintaining and build meaningful relationships with the VCF sector across all levels.

## Action Plan & Supporting Evidence

### Outline of action plan:

The South LAC is not the lead delivery organisation on the majority of the projects captured in this EIA. Our role is grant funding, facilitation and partnership working. We will take identified actions and mitigations into conversations with organisations as appropriate specifically. Conversations with "is Woodseats" project leads in terms of disabled people and accessibility. The engagement of younger people and diverse communities in the project e.g. LGBTQ+ community. And consultation and engagement with older people to help inform the designs and plan. We will also provide advice on conducting specific EIA for the project. Conversations with lead organisations in relation to COL projects in terms of, communications and inclusion (reaching those who may not come forward) and ensuring open, inclusive and accessible services. We will also advise them about equality monitoring data to measure access. Conversations with Heeley City Farm in relation to the Demer Garden and inclusivity and inclusion.

### Action plan evidence:

Census data 2023  
[https://sheffield.communityinsight.org/?indicator=total\\_kgc](https://sheffield.communityinsight.org/?indicator=total_kgc)  
2023 Insights Data profiles for wards and neighbourhoods.

### Changes made as a result of action plan:

## Mitigation

Significant risk after mitigation measures: No

### Outline of impact and risks:



## Review Date

Review Date:

28/09/2023

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